



International Organization for Migration (IOM)
The UN Migration Agency

Date: 09/01/2018

Addendum - Clarifications No 1

Provision of Accommodation Services for Unaccompanied Minor Children
ITB: 3125 /05.01.2018

In RFP is mentioned that the “guests” will be “up to 60 persons”. Our Hotel can accommodate up to 83 persons. Can we contact for a higher number of guests than 60?
No, the maximum number of persons that will be hosted in each hotel is 60 persons/beneficiaries

Will there be a “full house” from day 1, or they will come gradually and if they do, in what time frame i.e. in 1 week or in 10 days etc?
IOM cannot guarantee “full house” at any point of the business relationship with each and any Hotel. The total number of Guests that will be hosted in each hotel will be based on the projects needs

In case that we contract for 60 persons, and in case that there will be no full accommodation from day 1, what will be done with the charging? Do we charge for 60 pax or we should charge for as many as we accommodate? (With our previously partnership with UNHCR, we were charging a room-rate (no meals) for every person which was less than the contacted number.
The pricing/invoicing scheme that will be followed will be based on cost per person per night. IOM will not be charged for empty beds/rooms nor will accept any kind of penalties for not reaching the maximum number of guest (60 person). Based on the above the Service Provider will only charge for as many as are being accommodated (IOM personnel will monitor the total number of minors that are hosted in each Hotel)

In the RFP is mentioned that there will be IOM staff working in shifts, 24h per day. That means, about 28 people of IOM personnel, being all day in the premises of the Hotel. Do we have any contacted obligations regarding your staff (i.e. provide them with extra rooms for rest, or food, or drinks etc)?

As stated in the RFP (section Terms of Reference) Service Providers will have to provide free of charge 2 rooms in IOM. No provisions of food or drinks are required from the Hotel.

Will they be allowed to go out, from the Hotel, to the city center or the nearby village?
Yes they will be allowed

If so, who will be responsible for them?

IOM's personnel will coordinate and monitor any movement of the minors

In RFP you mention that there will be no compensation for missing or damage property... We are not talking about missing forks or spoons, but what about major damages, since IOM staff will be here to verify any major damage?

IOM cannot be held responsible and shall not compensate any damages that may occur during the accommodation of the minors