



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

**CLARIFICATIONS on the INVITATION TO BID (ITB)
for the
the supply and delivery of various office furniture/household equipment**

BID BULLETIN No. 1

Inquiries from vendors

- Q. According to the RFQ , delivery of the items could be wherever in the mainland. How could we calculate our cost if we do not know the delivery place and quantity that should be delivered to each place? Which are the possible delivery places in Greece ?
- A. **There are no any identified place that we can share with you at the time being. Any purchase over the amount of 1.500,00€ (inc.VAT) shall be delivered at no cost within mainland.**
- Q. How many pieces you may require each time ? Do we have to stock the whole quantity and deliver each time we have a demand from you? This will increase the offered stock due the storage of the goods and the prepayment of them in order to have them in stock.
- A. **Quantities indicated in the Annex B are only estimated requirement for One Year. IOM is not obliged to purchase all mentioned quantities.**
- Q. The delivery time should be indicated from us or you require a min delivery time from the receipt of the order ?
- A. **You need to state the weekly production per item and this is something that will be evaluated.**
- Q. The fact that the lots can not be offered separately may increase the total cost , though some companies are specialized to some of the required items and could have offered a better price only in those items. So that you could benefit out of it and we could have a sufficient stock to satisfy any order in a short time. In the case that we have to offer items that we do not produce or trade the total cost may be increased.
- A. **This tender procedure is not divided into lots. Bids can be submitted only for all items. The evaluation and award of contract will be for all lots.**