



International Organization for Migration (IOM)
The UN Migration Agency

CLARIFICATIONS ITB Ref. No 2047

Long term agreement for the Supply and Delivery of Pre-Packed Sandwiches, Pre-packed Coffee Snacks, Bottled Water and Packed Fruit Juices

- 1) Our companies documents, for example Legal documentations, balance sheets e.t.c must be translated in English? **No it is not necessary, we will accept them in Greek as well**
- 2) Should our offer include Annex E signed? **No, this is just a template of the contract that the awarded Supplier will be asked to sign**
- 3) Annex F should be included in the Request for Quotation, or the warrant is deposited to IOM in case we are selected as suppliers? **Annex F will only be used by the awarded Supplier and only in case the Supplier request an advanced payment.**
- 4) In required documents you specifically command Certificates from the Principals (e.g. Manufacturer's Authorization, Certificate of Exclusive Distributorship, Any certificate for the purpose, indicating name, complete address and contact details). Do you mean that we must include in our offer documents like for example Quality or other Certifications of our A' material suppliers? Please clarify. **You should submit any relevant to the tender Certificate you deem necessary , that is not part of the list/already requested**
- 5) In Annex C Ref No. and Item No. must be filled in. Though the Request for Quotation does not specify the above mentioned numbers. Can you please elaborate? **The Ref No is 2047 as stated in IOM's tender page. Concerning the ITEM no, this tender is LTA as such we are not aware of the exact number of products we will use.**