



International Organization for Migration (IOM)
The UN Migration Agency

Date. 31/08/2021

IOM Call for Expression of Interest ID#: CEI.2021.IP

ADDENDUM

A. The International Organization for Migration would like to inform all Interested Bidders on the following changes:

- Revised version of VIS checklist. [Kindly take into consideration the revised Information Sheet before you the submit your expression of interest](#)
- Topic “d) geographic access and security”. [Please ignore, this sentence has been removed from CEI.](#)

BID BULLETIN

B. Clarifications from Implementing Partners.

Question 1:

When is supposed to start and end the project as mentioned 2021-2022?

Answer 1:

The purpose of this call is to prequalify partners on periodic basis without an immediate partnership assignment and when it is needed, short listed Implementing Partners will be invited depending on the activity/-ies they are interested in, to submit their proposal and budget.

Question 2:

What is meant by topic “d) geographic access and security”

Answer 2:

This sentence is not applicable, please ignore it.

Question 3:

- a) το παράρτημα D (**ANNEX D-Vendor's Information Sheet**) από ποιον πρέπει να συμπληρωθεί; Από την εταιρία μας, η οποία θα καταθέσει την αίτηση η από κάποιον άλλο προμηθευτή;

Answer: x`Information Sheet – Annex D. should be completed by your organization while the requirements checklist will be completed by IOM during the prequalification process. But you should submit the requested documentation as stated in the VIS Requirements Checklist.

- b) Επίσης στα απαιτούμενα δικαιολογητικά το υπ' αριθμόν "**6**" (**Duly accomplished application documentation as outlined within the CEI signed on all pages by the Implementing Partner's Authorized Representative**) τι ακριβώς αφορά;

Answer: All pages of your submitted documentation should be signed by your Authorized Representative.

- c) Ποιο είναι το κριτήριο διαχωρισμού μεταξύ "**TABLE 1 – MAIN IMPLEMENTING PARTNER EXPERIENCE**" και "**SIMILAR EXPERIENCE**";

Answer: At table 1 you should list all your implementation project's experience in last three years while at table 2 you should fill in list of projects you have implemented similar to those projects that you have submit your documentation with more details.

- d) Τέλος στη σελίδα 18 ως "**Account Group**" τι νοείται;

Answer: this section is completed by IOM

Question 4:

With Annex D Vendor Information Sheet (VIS), does the 'vendor' refer to the implementing partner, in our case Catholic Relief Services? Or does this refer to any private companies or suppliers that that the implementing partner would be contracting with

Answer 4:

Yes, "Vendor" refers to Implementing Partner.

Question 5:

In relation to the subject EoI, we would kindly request the following clarifications:

- a) Under D. Operational Capacity: Security procedures. Could you please clarify what is meant by security procedures? does this include staff safety covered also by Greek legislation?

Answer: it can cover all your internal – security control measures you are following to achieve the maximum of the performance and for organization’s safety.

- b) Under the requirements checklist:

- For those categories that are not applicable, would you need a separate document indicating which categories are not applicable?

Answer: Yes, it would be preferable. Kindly take into consideration the revised Information Sheet before you the submit your expression of interest.

- For point 8, solemn declaration in accordance with ITB clause that contractor is not under EU and UN sanction list, could you please provide reference to the specific ITB clause as we were not able to spot the specific reference in the documents that have been received.

Answer: There is no specific ITB clause, please provide solemn declaration of not being under EU and UN sanction list, the Information Sheet has been revised accordingly. Kindly take into consideration the revised Information Sheet before you the submit your expression of interest.

Question 6.

We would like to request clarification regarding the references to sub-clauses of ITB mentioned under the VIS Requirements checklist.

Under points 5, 8 and 10, there are references to the Instruction to bidders, clauses and sections therein which are not available in the documentation that we have received as a result of your call for EoI.

Could you please either provide direct references to these sections and clauses or in case there has been a mistake, provide a revised version of the checklist so that we can provide the correct references?

Answer 6: Kindly take into consideration the revised Information Sheet before you the submit your expression of interest. The revised Information Sheet will be shared with you and will be posted also to IOM website.

Question 7.

How are we supposed to present our submission, as two individual entities or as a consortium (since in your Requirements Checklist item no 11 is a joint venture agreement)? Also, please note that our current consortium may not continue in future projects as a joint endeavor, so please clarify partnership mechanics under the current CEI.

Answer 7: Kindly take into consideration the revised Information Sheet before you the submit your expression of interest. The revised Information Sheet will be shared with you and will be posted also to IOM website

Question 8.

For the CEI/2021/IP please note that we are currently implementing a HELIOS regional project as a partnership of entities. How are we supposed to present our submission, as two individual entities or as a consortium (since in your Requirements Checklist item no 11 is a joint venture agreement)? Also, please note that our current consortium may not continue in future projects as a joint endeavor, so please clarify partnership mechanics under the current CEI.

Answer 8: Kindly take into consideration the revised Information Sheet before you the submit your expression of interest. The revised Information Sheet will be shared with you and will be posted also to IOM website.

Question 9.

On page 13, Annex D concerning the VIS form, please let us know the details of which vendors must be filled. As vendor it is considered only the organization ASB, or must be completed the data of a specific number of vendors that ASB is currently cooperating with. In case you need information for the vendors that ASB is cooperating with and not only ASB's data, which are the selection criteria of the vendors that you need to know. Is there any threshold or specific limit amount of financial data regarding the requested vendors? For example, it depends on the PR estimated amount or the annual financial data of the selected vendors, etc. - Answer: "Vendor" refers to Implementing Partner, so this annex should be completed by you.

On page 16, cell 8, please clarify the meaning of the acronym ITB, kindly provide us with more details.

Answer: Kindly take into consideration the revised Information Sheet before you submit your expression of interest. The revised Information Sheet will be shared with you and will be posted also to IOM website.

On page 16, concerning the solemn declaration, a simple/standard solemn declaration form is enough? or does the solemn declaration must be issued by the official government website?

Answer: Yes, it is enough.

Question 10.

The solemn declaration is sufficient to be submitted with the organizations letterhead or you require a formal υπεύθυνη δήλωση in Greek?

Answer 10: A formal solemn declaration in English is enough.