



International Organization for Migration (IOM)  
The UN Migration Agency

## Invitation to Bid

### Long Term Agreement for provision of stationery and toner supplies

Date: 31/08/2022

ITB RFP Ref.no. 4200317634

The International Organization for Migration (**IOM**) is an intergovernmental organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of implementation of various projects, the IOM invites interested eligible Suppliers to submit Quotations for the provision of **stationery and toner supplies through a Long-Term Agreement for a period of 1 (one) year.**

Eligible bidders may request the complete set of Bidding Document and its Annexes at the following e-mail address [iomgrprocurement@iom.int](mailto:iomgrprocurement@iom.int) .

Quotations shall be valid for a period of sixty (60) calendar days after the submission deadline and shall be delivered to IOM Greece Meg. Alexandrou 7 ,16452, Argypoli, Athens, Greece on or **before September 20th, 2022, at 11:00 hrs local time.**

Bidding procedure will be conducted based on the rules of the International Organization for Migration.

IOM reserves the right to accept or reject any quotation, and to cancel the procurement process and reject all quotations at any time prior to award of Purchase Order or Contract, without thereby incurring any liability to the affected Supplier/s or any obligation to inform the affected Supplier/s of the ground for IOM's action.

Very truly yours,

IOM Procurement Unit