

Athens, March 22nd 2024

BID BULLETIN No. 1

Call for Expression of Interest for the identification of an Implementing partner who will identify and operate supervised apartments where beneficiaries will be Accommodated for the Helios Junior project.

CEI-GR01-2024

Question:

1. We would like to know if the Interested Partner should apply for both Geographical lots (lot 1 and lot 2) or it could be just for one.

The interested parties can apply either for one of the two lots or for both lots.

2. Following the above, is there a possibility of applying only for a specific geographical area (subpart of a Lot) by declaring a certain number of beneficiaries that could be hosted in that area?

No, this is not an option.

3. Will IOM provide all household electric appliances, furniture, and other smaller equipment (such as kitchenware, bed linen, carpets, pillows etc). Will there be a replacement of broken such equipment with proper documentation from the Implementing Partner, should such damages occur? Does the I.P. need to budget for such costs?

The IP should not budget for such costs. IOM will provide basic appliances and furniture. Replacements will be provided only for essential equipment (e.g. fridge, oven, etc.) and upon coordination with IOM.

4. Will equipment such as kitchenware be granted for each beneficiary separately or will they be granted once for each apartment?

The equipment will be granted per apartment.

5. Where is the place of delivery for beneficiaries entering an apartment? Is their transportation the responsibility of IOM or the Implementing Partner?

The transportation of beneficiaries will not be the responsibility of the Implementing Partner. IP staff will be requested to be in contact with the beneficiary and ensure that IP staff is present during the arrival of the beneficiary at the apartment.

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6. In the Terms of Reference, there is mention of “minimum 4 sqm living space per person”. Do we count the square meters of the bedrooms of the apartments?

The 4sqms refer to the size of the bedrooms.

7. Will beneficiaries 18 to 21 years old that are not living in the shelters by the start of the project be eligible for accommodation, if they were unaccompanied minors in the previous years?

Yes.

8. We take for granted that the proposal must be in English. Should other documents of the proposal, such as policies of the Implementing Partner and CVs, also be in English, or they can be submitted in Greek?

All submitted documentation should be in English.

9. Is there conflict for a Partner to apply twice for this proposal, but as a part of a consortium of other I.P.s, without being the lead of any proposals.

No, there is no conflict.

10. Are the CV's/ names of staff and personnel of the Implementing Partner to be included in the Application, binding or people can be replaced -if needed- in due course with same or higher qualification personnel in the future?

The submitted CVs/names of staff are not binding.

11. Is there any suggested/mandatory ratio/proportionality between the Implementing Partner's staff and the serviced beneficiaries or the partner can freely determine the number of his staff as long as contractual obligations are matched/covered?

The partner can determine the number of staff. The proposed staff composition and number of staff however will be evaluated, as depicted in the selection criteria.

12. Is the replacement of an apartment allowed (with one of at least similar capacity and level) during the period of the implementation of the project?

Yes, as long as the replacement of the apartment does not disrupt the implementation of the project and is in coordination with IOM.

13. IOM is responsible for providing equipment for the apartments. Is IOM still responsible for replacing equipment in case of damage/malfunction?

Please see answer to question 3.

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14. Apartments shall have a minimum of 4 sq meters of living space per person. Does this minimum space refer to bedroom space only or does it include possible living room areas (excluding bathrooms, kitchen)?

Please see answer to question 6.

15. Annex E (Project-implementation-agreement-template) refers in paragraph 2 (Integral documents) to 3 annexes (A-B-C). Are there any drafts of these annexes?

Annex C includes the IOM Data Protection Principles which are available online through the following link: https://publications.iom.int/system/files/pdf/iomdataprotection_web.pdf.

Annex A and B will be developed based on the submitted proposal following receipt of the notification from IOM. is hereby attached. Annex A and B will be developed based on the submitted proposal following receipt of the notification from IOM.

16. Annex E (Project-implementation-agreement-template) also refers in various points to the notion of Goods, works and services for the Implementing Partner. Is there an indicative list?

No, this concerns any goods, works and services that are required for the implementation of the project and can be indicatively described in the Concept Note submitted by the IP.

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