



International Organization for Migration (IOM)
The UN Migration Agency

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Bid Bulletin No 1

4200504573 (relaunched) Bunk beds and Mattresses (relaunched)

- Q.** Should our offer include unloading and assembling at the final destination?
A. **Distribution and assembly should be included in your offer.**
- Q.** Bunk beds: Should the bunk beds have a safety barrier or is it not necessary?
A. **Bunk beds should include safety barrier for upper bed on both sides (leaving a gap on the side of stairs for access to the upper bed).**
- Q:** Bunk beds and mattresses: At the final destination do we have to undertake the unloading of the goods? Are there specifications for the packaging? The products must be on pallets, bulk or there is no restrictions?
A. **The unloading should be performed by the awarded company. Regarding the packaging, as we have requested the distribution and assembly to be provided by the by the awarded company, you can deliver in a way more convenient to you.**
- Q.** Will all products be shipped at once or will there be partial shipments?
A. **Partial shipments are acceptable, as long as all deliveries' distribution and installation are completed within the given timeframe. Please note that IOM cannot provide any temporary storing space.**
- Q.** Mattresses: Can the packaging be a roll pack? Can 2 pieces of mattresses be packed in 1 roll pack?
A. **As we have requested the distribution be provided by the awarded company, you can deliver in a way that is more convenient to you.**
- Q.** Delivery lead time is within 45 calendar days after contract signature, right?
A. **Yes**
- Q.** Since we already have vendor no. internal to IOM, do we have to fill out the Vendor Information Sheet again or should we mention only our Vendor number?
A. **The VIS should be sent along with your offer.**

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Q. Please provide document/details regarding after-sales requirements

A. Regarding “Warranty and After-Sales Requirements”, IOM requests the vendor to be able to act (within in reasonable timeframe) in order to repair/replace any defective product within the warranty period of 1 year.