



International Organization for Migration (IOM)
The UN Migration Agency

Date. 10/01/2025

Bid Bulletin No 2
4200797322c Supply and delivery of Furniture

Q. Delivery Terms. Please clarify in detail the delivery and distribution conditions at site. Ex Number of buildings, Distance between buildings, number of floors etc.

A. Distribution of equipment in 78 office containers (container dimension 9mx3m) with 145 workstations (2 workstations per container on average) and 3 office metal buildings (100m² floor size) with 25 working stations in partitioned office spaces. Most office equipment is concentrated in 5 zones while the remaining zones 16 zones have on average 2 workstations to be installed in a specific ground floor facility container.

Out of 145 workstation to be placed into containers in total 129 are to be installed on the ground floor and 16 on the first floor: (floor containers accessible by metal staircase and corridor 120cm wide, while door opening is 90cm wide) while out of 25 workstations to be placed in 3 buildings 8 workstations are placed on the second floor of the metal building (Administration building), the rest 17 workstations are on the ground floor.

All zones are accessible by truck vehicle (gravel road 8m wide), while the movement within the zone is limited to manual transport of goods (gravel road 3m wide). Containers within the zone are placed next to each other (Average size of container 9x3m hosting two workstations on average access to each workstation through separate door).

The following files are attached separately:

- Masterplan Ground Floor office
- Masterplan First Floor office

Q. Folding Table: Is acceptable the size 180x75cms?

A. Not acceptable (table dimension 180cm will not fit please adhere to original IOM specifications)

IOM Greece
Dodekanisou 6, 17456, Alimos
Athens, Greece

Q. Four-seater waiting seat: The description of this product is not matching to no one of our products of our catalogue.

Instead, we can offer powder coated metal on the legs and beams with plastic seat, backrest and armrest. Optionally can be installed seat and backrest pad on each seat. Is this item acceptable?

OR

As another option we can offer DIE CAST ALUMINUM on the legs while the seats are in aluminum alloy finished with epoxy powder coating for surface durability. The armrests would be plastic. Optionally can be installed seat and backrest pad on each seat.

Is this item acceptable? This option increases the cost and the delivery time.

A. We accept option 1

Q. Side waiting table: Is the size 60x60x45Hcms acceptable?

Please clarify whether you need the top to be in 30mm white melamine OR painted melamine which is more expensive.

A. Size acceptable and the 30mm white melamine as well is acceptable

Q. Living room table: Is it a desk or a low coffee table? 30mm thickness top is acceptable? If it is a low coffee table, is the size 120x60x45Hcms acceptable?

Please clarify the below description: '...and the desk will consist of four parts, top, front and two side panels.'

What is that mean?

Please clarify whether you need the top to be in 30mm white melamine OR lacquered melamine which is more expensive.

A. Size is acceptable. 30mm thickness is acceptable. '...and the desk will consist of four parts, top, front and two side panels.' refers to the table design which is optional

Q. Meeting Table: Please clarify whether you need the top to be in 30mm grey/silver melamine OR lacquered melamine which is more expensive.

A. We accept the 30 mm melamine (not the lacquered). The side of the melamine panel should be covered with the appropriate strip (σόκορο / banded core - edge gluing).

Q. Closed cabinet 200cm: Is acceptable the size 94x40x207Hcms as per our standards? The structure is made of 18mm thick melamine and the adjustable shelves from 30mm thick melamine. Is this acceptable?

A. Size and structure are acceptable. The rest of the specifications remain the same (No of doors, etc).

Q. Closed cabinet 100cm: Is acceptable the size 94x40x88Hcms as per our standards? The structure is made of 18mm thick melamine and the adjustable shelves from 30mm thick melamine.

Is this acceptable?

A. Size and structure are acceptable. The rest of the specifications remain the same (No of doors, etc).

Q. Partition wall system: Due to the limited delivery time, we have in stock the below size H1350*W1600 which is half grey fabric/half plexiglass. Is this acceptable?

A. It is acceptable

Q. Kitchen table: Please clarify whether you need the top to be in 30mm white melamine OR painted melamine which is more expensive.

A. White melamine is acceptable

Q. Office desk 140cm: Please clarify the below description: ‘...and the desk will consist of four parts, top, front and two side panels.’. Do you mean that each desk should have a modesty panel on front and on the sides?



A. The office will be consisted of melamine parts. Apart from that there will be a modesty panel on front as shown in your pictures

Q. Office desk 120cm: Please clarify the below description: ‘...and the desk will consist of four parts, top, front and two side panels.’. Do you mean that each desk should have a modesty panel on front and on the sides?



A. The office will be consisted of melamine parts. Apart from that there will be a modesty panel on front as shown in your pictures

Q. Work seat: Available base in polished aluminum metal or black plastic . Any other colour is feasible but it should be ordered specially which would increase the cost and delivery time. Is it acceptable?

A. Proposal is acceptable

Q. Proposal is acceptable: The drawer units are manufactured completely in melamine 18mm thick. Is this acceptable?

A. Please adhere to the original IOM specifications.