



IOM MISSION – GREECE

CALL FOR EXPRESSION OF INTEREST (CEI)

1 **Timeline**

CEI Reference number	CEI-GR03-2024
Posted (date)	10.05.2024
Clarification Request Deadline	20.05.2024
Application Deadline	28.05.2024 (12.00hrs)
Notification of Results	10.06.2024

2 **Locations**

Across Greece.

3 **Sector(s) and area(s) of specialization**

The planned activities are linked to the provision of integration and accommodation support for unaccompanied minors who have reached adulthood, residing in Greece. IOM Greece is seeking an Implementing Partner to identify and operate supervised apartments where beneficiaries will be accommodated, aiming to promote independent living and support the beneficiaries in their integration path.

4 **Issuing Agency**

International Organization for Migration (IOM)

5 **Project Background**

In response to the [Call \(AMIF 007\)](#) published by the General Secretariat for Migration Policy of the Ministry of Migration and Asylum, the International Organization for Migration will submit a Proposal for a project aiming to create a specially adapted integration mechanism for 2,000 third-country nationals from 18 to 21 years old, legally residing in the country and who were unaccompanied minors before reaching adulthood, in order to facilitate their integration into the labor market and their transition to independent living. The project aims to address the accommodation and integration needs of UMCs that reach adulthood, considering their specific needs and characteristics. The main activities of the project will include accommodation support in supervised apartments across Greece and individual integration support through sessions aimed at developing and monitoring an individual integration plan and improving access to training services, job counseling, etc.

6 **Expected Results**

In this context, IOM seeks an Implementing Partner who will identify and operate apartments that will accommodate UMCs that have reached adulthood. The accommodation duration will be maximum 18 months for each beneficiary, while the project's overall duration will be 31 months. The total target population is 2,000 beneficiaries.

The main responsibilities of the IP include:

- Identification and leasing of apartments that match the requirements as indicated in the relevant Annex
- Matching of beneficiaries that are referred to the Partner
- Reception and allocation of new beneficiaries in apartments
- Monthly verification of presence of beneficiaries in the apartments
- Regular apartment visits for monitoring of living conditions and provision of support for independent living to beneficiaries

Geographic Coverage: Across Greece (Attica, Western Greece, Peloponnese, Central Greece, Crete, North and South Aegean, West Macedonia, Central Macedonia, East Macedonia and Thrace, Epirus, Thessaly)

Locations of apartments: The majority of the apartments are expected to be located in the metropolitan area of Athens. Provisions should be made to ensure operations in other locations (indicatively Patras, Kalamata, Anogia, Mytilene, Chios, Samos, Ioannina, Igoumenitsa, Volos, Larissa, Kozani, Alexandroupoli, Kavala).

IOM will inform the Implementing Partner about the number and locations of the apartments that will be required to be operational, which will be decided in cooperation with MoMA, in proportion to the number of applications for participation and the upcoming adulthood of unaccompanied minors.

7 **Indicative Budget**

7,872,000 EUR

The applicant will be required to submit an **indicative** detailed budget (see Annex G). Please note that the submitted budget will not be subject to evaluation at this stage of the selection process.

8 **Other Information**

The selected "Implementing Partner(-s)" shall perform the Activities according to the Terms of Reference (Annex A of this Document).

The engagement between IOM and the Implementing Partner shall be further covered with a Project Implementation Agreement using the Project Implementation Agreement template (Annex E) after final confirmation of project implementation.

9 **Selection Criteria**

The evaluation of the applications received will be performed as follows:

I. Preliminary evaluation

The requirements below will be taken into consideration for each applicant with a pass or fail criteria before undertaking the evaluation of the technical proposal. The Applicant must attain the rating of "pass" in both requirements to proceed with the technical evaluation.

Requirement	Rating
Full Submission Package	Pass/Fail
Due Diligence Assessment	Pass/Fail
Proof of Legal Registration of the organization in Greece (including Registration in the National Registry of Greek and Foreign Non-Governmental Organizations, when required)	Pass/Fail

II. Technical Evaluation

Criteria	Rating
Section 1. General Experience	
Experience in implementing similar projects (e.g. provision of accommodation through apartments for migrant population, projects targeting UMC population in Greece)	30
Qualifications and relevant experience of Staff in key positions	15
Section 2. Quality of Proposal and Proposed Methodology	
Description of the approach and methodology for how the Partner will achieve or exceed the requirements of the Terms of Reference and level of detail as to how the different activities shall be organized, controlled and delivered.	25
Description of proposed modality to ensure implementation of project activities in various locations	15
Description of risks and relevant mitigation measures	5
Composition and structure of the team	10

To be substantially compliant, participants must obtain a minimum threshold of 65 points.

10. **Attachments**

Description
ANNEX A – Terms of Reference
ANNEX B - Implementing Partner References Checklist
ANNEX C - Implementing Partners General Information Questionnaire
ANNEX D - Concept Note Template
ANNEX E - Project Implementation Agreement Template
ANNEX F – Declaration of Conformity for Partners
ANNEX G – Budget Template

11. **For more information on this partnership opportunity, and to apply, please visit <https://greece.iom.int>**

The organizations responding to this call need to demonstrate their capacity to implement all listed activities as a single package. Partial applications for individual activities will not be considered.

IOM reserves the right to cancel/reduce the scope of planned activities or to introduce new/broaden the scope of the existing activities. Please note that the IP must have an operational capacity to start implementation within one week of contract signature.

All applicants will receive written notification, within the two weeks after the deadline for the submission of Concept Note, of the outcome of the selection process. Should an applicant request further clarification, IOM will provide a response explaining the transparency and integrity of the selection process undertaken.

IOM reserves the right to decline disclosure of the specificity of decision derived by the IOM mission due to reasons related to confidentiality.

IOM reserves the right to accept or reject any Expression of Interest, and to annul the selection process and reject all Expressions of Interest at any time, without thereby incurring any liability to the affected Implementing Partners.

For more information, please contact in writing iomathensipceoi@iom.int.

Expression of Interest submission guidelines

This document contains instructions on the preparation and submission of the Application.

1. The Application must be submitted either by hand or through mail in sealed envelope to IOM with office address at Dodekanisou 6, Alimos, Greece, no later than May, 28th, 2024, 12.00hrs. Late applications will not be considered.
2. A detailed description must be provided on how the requirements specified in the Call for Expression of Interest (CEI) issued by IOM will be matched by the capabilities, experience, knowledge and expertise of the Implementing Partners.
3. The Application must be submitted in one original and one copy and envelope must be marked "Original" and "Copy" as appropriate. If there are any discrepancies between the original and the copy the original governs. Both envelopes shall be placed in an outer envelope and sealed. The outer envelope shall be labeled with the submission address, reference number and title of the Project and name of the Implementing Partner.
4. IOM reserves the right to select the overall most favorable solution in case the difference in points between proposals is not substantial.
5. The IP may decide to form a consortium and to bid for funding in partnership with other organization(s). Organizations who participate in the call with a consortium will have to clearly define how the division of the activities/caseload will take place and ensure that they will work within a single financial and reporting framework. The Annexes B, C and F will have to be submitted separately for each organization participating in the consortium.
6. The Application and all Annexes must be submitted in the English language and in the format prescribed by IOM within the CEI. Any supporting documentation (e.g. certificated issued by public sector/tax offices, internal policies, etc.) will be accepted also in Greek language. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address this CEI requirements may be rejected.
7. The Application document should comprise of the following:
 - a. Cover Letter;
 - b. Duly accomplished application documentation as outlined within the CEI signed on all pages by the prospective Implementing Partner's Authorized Representative; and
 - c. Any other relevant documents
8. Applications may be modified or withdrawn in writing, prior to the closing time specified in this Request for EoI. Applications shall not be modified or withdrawn after the deadline.
9. The Implementing partner shall bear all costs associated with the preparation and submission of the Application and IOM will not in any case be responsible and liable for the costs incurred.
10. IOM at no occasion will ask an application fee from Implementing Partners.
11. Partners can use IOM's We Are All In platform for reporting fraud, corruption or misconduct.
12. All information given in writing to or verbally shared with the Implementing Partners in connection with this CEI is to be treated as strictly confidential. The Implementing Partner shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the selection process has been completed whether or not the Implementing Partner application is successful.
13. IOM will treat all information (or that marked proprietary/sensitive/financial) received from Implementing Partners as confidential and any personal data in accordance with its Data Protection Principles.
14. The Implementing Partner, by submitting an application, gives consent to IOM to share information with those who need to know for the purposes of evaluating and managing the proposal.
15. By submitting the application/expression of interest, the applicant confirms adherence to IOM's Declaration of Conformity Form and acknowledges receipt of the list of Proscribed Practices (enclosed).
16. IOM reserves the right to accept or reject any Application, and to cancel the process and reject all Applications, at any time without thereby incurring any liability to the affected Implementing Partner or any obligation to inform the affected Implementing partner of the ground for IOM's action.

The Project related to this Call for Expression of Interest is pending submission and evaluation by the donor.