

Athens, April 1st 2024

BID BULLETIN No. 2

Call for Expression of Interest for the identification of an Implementing partner who will identify and operate supervised apartments where beneficiaries will be Accommodated for the Helios Junior project.

CEI-GR01-2024

Question:

1. It results that IOM will decide upon own discretion for the specific & exact geographical area of the apartments of each I.P. (*please confirm*). At which exact stage of the process such decision will be taken by IOM and will there be any kind of criteria (if yes please further elaborate) for this selection per I.P. ?

The main locations in which apartments will be located are Athens and Thessaloniki. If, during the project implementation, the need for creating accommodation places in other locations is reported (i.e. if we notice a trend of beneficiaries indicating in the referral forms other specific locations as their preferred place of accommodation), IOM will then request for the creation of new accommodation places in said location, after consultation with the IP and in coordination with MoMA.

2. Please confirm/clarify that smaller equipment (such as kitchenware, bed linen, carpets, pillows etc) are included in the provided by IOM “basic appliances”.

Please also clarify who will be responsible for replacing this smaller equipment material (which by nature suffers regular wear & damage) during the course of the project.

Smaller equipment, such as kitchenware, linen, pillows, etc. will be provided by IOM. Linen and pillows will be provided per person. The replacement of other smaller equipment may be possible only in certain cases (e.g. in case the equipment has been used for a long period of time or in case of faulty devices), and as per the SOPs which will be developed at a later stage.

3. Please clarify if legal documentation (such as articles of association/incorporation, possible State registry certificates etc, official public/State acts and contracts used as documentary evidence for the I.P. ‘s references and experience checklist) which is by definition in Greek, have also to be submitted in English.

Considering the number of requests received in relation to this matter and understanding the challenges in translating the legal documentation, IOM confirms that the main documentation required to be in English are the Annexes B, C and D, as well as the organization chart and CVs.

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4. As a follow-up question, on your answer in Question 8, in the Document “bid-bulletin-no1-cei-gr01-2023”, there are several documents, including Government services registration (e.g. NGO registry), documentation for proof of project implementation (Project implementation agreement between a Greek Ministry and an I.P.), articles of incorporation, audit reports, balance sheets etc., that are only available in Greek. Should those documents also be translated in English or should they be submitted in their original Greek form? We must underline that the task of translating such documents is extremely challenging to complete until the stated deadline and would also undermine the validity of such documents.

Please refer to the answer to question 3.

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