

## WHAT SHOULD I DO TO RECEIVE THE MONTHLY RENTAL SUBSIDIES?

## Which documentation should I provide?

Every month you must provide HELIOS staff with

- a **bank receipt** as a proof of the payment of your rent.
- A recent (up to 30 days prior to submitting the bank receipt) Taxisnet printout of the **Lease Contract**.

HELIOS staff can accept only the following documents as proofs of payment:

- Confirmation of **cash deposit**, if you pay at the cashier's service desk in your landlord's bank (see **IMAGE 1**).
- Confirmation of **payment from an automated payment machine** at the facilitating bank of the apartment's owner (see **IMAGE 2**).
- Confirmation of **payment** through **E-banking**, if you have access to your e-banking account (see **IMAGE 3**).
- Confirmation of an interbank **transfer order**, if you pay

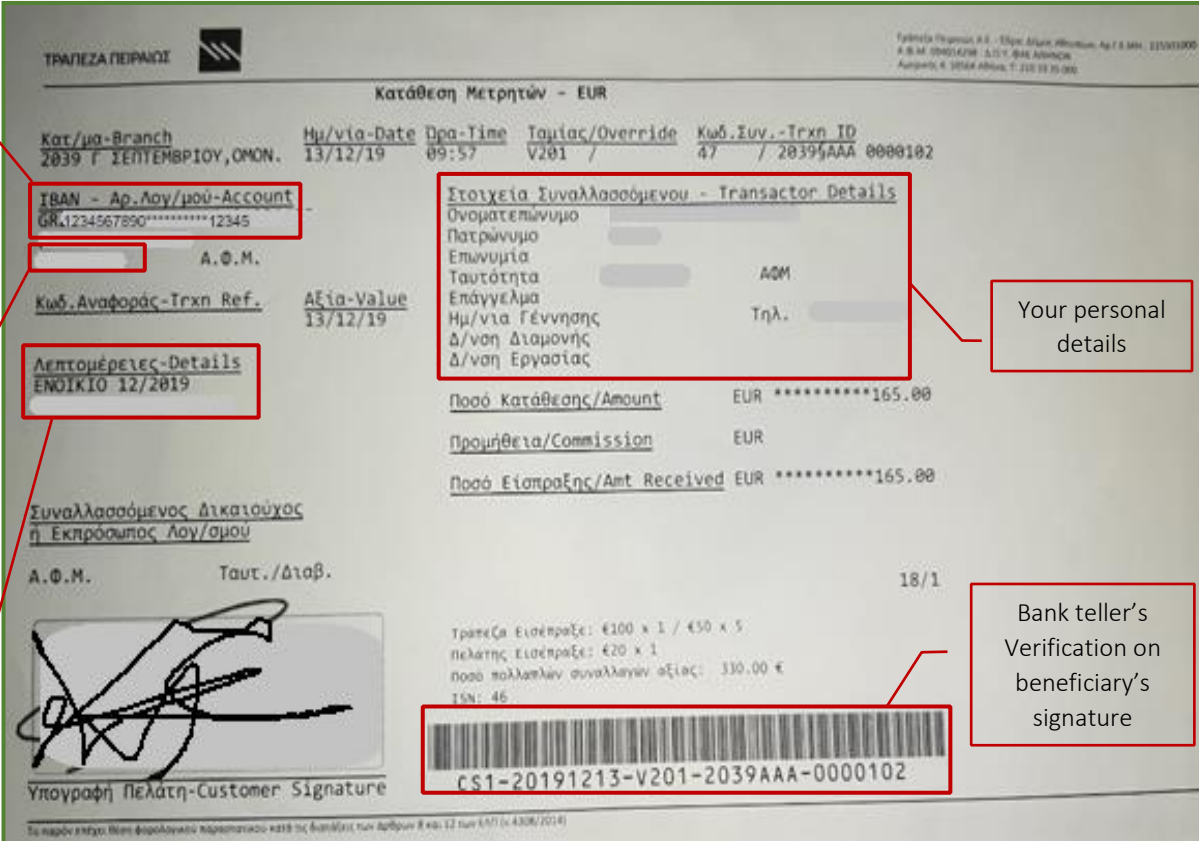
The proof of payment must clearly indicate the contractual details shown below:

- ✓ Your name and surname
- ✓ Apartment owner's IBAN account
- ✓ The amount of the monthly rental cost
- ✓ The referral month and your lease agreement number

**IMPORTANT!** For any contractual changes as above mentioned or for any changes of your contact details, you **need to directly inform** HELIOS staff.

Apartment Monitoring Visit: Prior to the release of any rental subsidy payment, an apartment monitoring visit may be scheduled to verify the habitable conditions of the rented apartment and quality criteria set by the Helios project.

IMAGE 1



ΤΡΑΠΕΖΑ ΠΕΙΡΑΙΩΣ

Κατάθεση Μετρητών - EUR

Κατ./μσ-Branch 2039 Γ ΣΕΠΤΕΜΒΡΙΟΥ, ΟΜΟΝ. Ημ/νία-Date 13/12/19 Ωρα-Time 09:57 Ταμίας/Override V201 / Κωδ.Συν.-Trxn ID 47 / 2039AAA 0000102

IBAN - Αρ.Λογ/μou-Account GR41234567890\*\*\*\*\*12345

Α.Φ.Μ. [redacted]

Κωδ.Αναφοράς-Trxn Ref. Αξία-Value 13/12/19

Λεπτομέρειες-Details ΕΝΔΙΚΙΟ 12/2019

Συναλλασσόμενος Δικαιούχος ή Εκπρόσωπος Λογ/μou Α.Φ.Μ. Ταυτ./Διαβ. 18/1

Υπογραφή Πελάτη-Customer Signature

Στοιχεία Συναλλασσόμενου - Transactor Details

Όνοματεπώνυμο [redacted]  
Πατρώνυμο [redacted]  
Επωνυμία [redacted]  
Ταυτότητα ΑΦΜ [redacted]  
Επάγγελμα [redacted]  
Ημ/νία Γέννησης Τηλ. [redacted]  
Δ/ση Διαμονής [redacted]  
Δ/ση Εργασίας [redacted]

Ποσό Κατάθεσης/Amount EUR \*\*\*\*\*165.00

Προμήθεια/Commission EUR

Ποσό Εισπράξης/Amt Received EUR \*\*\*\*\*165.00

Τραπεζα Εισπράξεις: €100 x 1 / 450 x 5  
Πελάτης Εισπράξεις: €20 x 1  
Ποσό πολλαπλών συναλλαγών αξίας: 330.00 €  
ΤΣΝ: 46

CS1-20191213-V201-2039AAA-0000102

Το παρόν κείμενο είναι φορολογικών χαρακτήρων κατά τις διατάξεις των άρθρων 8 και 12 των Ν/Τ (ν. 4308/2014)



## PROCEDURES FOR THE PROVISION OF MONTHLY RENTAL SUBSIDIES

IMAGE 2

ΤΡΑΠΕΖΑ ΠΕΙΡΑΙΩΣ

Μηχάνημα easypay

ΤΗΛ. : 18 28 38

ΑΠΟΔΕΙΞΗ ΠΛΗΡΩΜΗΣ

ΗΜΕΡΟΜ. : 08/01/2020

ΩΡΑ : 12:03

ΚΑΤΑΣΤΗΜΑ: EBR5

ΤΕΡΜΑΤΙΚΟ: 860705

ΚΑΤΑΘΕΣΗ ΣΕ ΛΟΓΑΡΙΑΣΜΟ

Αρ. Λογ. : 1234 - 567890 - 123

IBAN: GR 123456789\*\*\*\*\*901234

12345678

ΑΡ. ΣΥΝΔ. : 74/18666

ΠΟΣΟ ΠΛΗΡ: 100,00 ΕΥΡΩ

ΣΥΝΟΛΟ - TOTAL

ΕΥΡΩ 100,00

ΕΙΣΛΗΨΗ : 100,00 ΕΥΡΩ

ΕΥΧΑΡΙΣΤΟΥΜΕ ΠΟΛΥ

Apartment Owner's name and surname

Apartment Owner's IBAN

Your name and surname

Lease Agreement number

### Where should I present the documentation?

You must submit the payment receipt **in person** to HELIOS Staff at the ILC closest to where you have rented your apartment under HELIOS project. If you cannot visit one of our centers, you can contact us for instructions at the WHATSAPP numbers at the bottom of the page.

**ATTENTION!** Payments to landlords in cash are **NOT** accepted for disbursement of rental subsidies!

IMAGE 3

Successful capital transfer registration EUR 165,00  
( One hundred sixty five euro )

Charges : EUR 1,00 Shared (SHA)

From account : GR 1234567890\*\*\*\*\*9123456

Transfer date : [redacted]

Payer (Sender) : [redacted]

Tax registration number : [redacted]

Details for sender : house rent

Transfer amount to be blocked : No

Charges : EUR 1,00 Shared (SHA)

Transaction number : 20190506123456A201

To account : GR 1234567890\*\*\*\*\*9123456

Bank's Name : PIRAEUS BANK

Details for beneficiary : house rent

Account Holder (receiver) name and surname

Apartment Owner's IBAN

Your IBAN

Your name and surname

### FIND US

You can always reach our teams stationed at the HELIOS ILCs from Monday to Friday, between 9:30am – 4:30pm.

A full list of available locations is available at: [www.greece.iom.int](http://www.greece.iom.int) and [facebook.com/heliosintegration](https://facebook.com/heliosintegration)

OR

at the the following WhatsApp numbers from 9am-3pm Monday to Friday; you can also reach the numbers at a different time and leave a message:

#### WHATSAPP NUMBER

+ 30 690 665 6134

+ 30 690 695 6107

#### LANGUAGES

Arabic

Kurmanji – Sorani - Turkish

#### WHATSAPP NUMBER

+ 30 690 986 8980

+ 30 690 665 6125

#### LANGUAGES

English - Greek – French -  
Ukrainian

Farsi – Pashto - Urdu - Hindi –  
Punjabi