



IOM Greece CALL FOR APPLICATIONS

Reference Number : **GRCFA24-007**
Position Title : **Interpreter – Somali and Arabic**
Duty Station : **Patra, Greece**
Type of Appointment : **Special Short-Term Ungraded Contract**
Closing Date : **14 February 2024**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. The International Organization for Migration (IOM) is committed to the principle that humane and orderly migration benefits migrants and society. As the leading international organization for migration, IOM acts with its partners in the international community to: assist in meeting the growing operational challenges of migration management; advance understanding of migration issues; encourage social and economic development through migration, and; uphold the human dignity and well-being of migrants.

In Greece, IOM is focusing on responding to the Mediterranean migrant's crisis, in support of the Greek Government and in cooperation with all other agencies involved. IOM currently implements interventions within the areas of emergency, preparedness and response, disaster risk reduction, livelihoods, healthcare and psychosocial assistance, assisted voluntary return of migrants, migration and development, resettlement and repatriation, family reunification, counter human trafficking, assistance to vulnerable migrants.

Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

IOM operates Five Accommodation Centers for Unaccompanied Minors (Shelters) providing accommodation and access to services for Unaccompanied Migrant Children (UMC). Besides accommodation, the following services are provided to the beneficiaries: addressing basic needs, catering, hygiene, legal counselling, and information about life opportunities in Greece, interpretation, psychosocial support, medical support, Greek learning programs, learning support, organization of intercultural activities, work and career guidance.

Under the overall supervision of the Project Coordinator and the direct supervision of the Shelter Coordinator, the successful candidate will provide support in implementing project activities through provision of interpretation and/ or translation services for the UMC in the accommodation facilities.

Core Functions / Responsibilities:

1. Assist with interpretation for effective communication between IOM staff and the UMC.
2. Facilitate communication, through interpretation and / or translation, in a spoken or written language understood by the UMC, between the UMC and the staff.

3. Provide information to the staff to better comprehend the perceptions of migrants. Act as a cultural mediator during the UMC's adjustment periods to their new environment. Assist with the interpretation between the UMC and health providers.
4. Translate information materials to be disseminated to the UMC.
5. Facilitate the communication of minors with public authorities, services and local bodies with which they come into contact.
6. Perform such other duties as may be assigned.

Required Qualifications and Experience

Education

- High school degree/certificate with minimum one year of relevant work experience is an advantage.
- Knowledge of a language understood or reasonably assumed to be understood by the accommodated minors.

Experience and Skills

- Previous experience in a similar role and/or certification/training preferred;
- Familiar with direct assistance to migrants and/or refugees preferred;
- Experience in working in a multi-cultural environment an advantage;
- Computer literacy in standard software applications (MS Office, etc);
- Willingness to work in day shifts and in emergencies in night shifts, during holidays and weekends;
- Valid driver's license with at least five years driving experience an advantage.

Languages

Working knowledge of **English** and/ or **Greek** is required.
Fluency in **Somali and Arabic** (written and oral) is required.

Required Competencies

IOM's competency framework can be found at this [link](#).

Values

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.
- Courage: Demonstrates willingness to take a stand on issues of importance.
- Empathy: Shows compassion for others, makes people feel safe, respected and fairly treated.

Core Competencies – behavioural indicators

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.

- **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

Other:

IOM is committed to a diverse and inclusive environment.

This post is subject to local recruitment. Only those holding a valid residence and work permit for Greece will be eligible for consideration.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

At the time of recruitment, all candidates must disclose any known relative or spouse who works for IOM. Candidates may also be requested to provide documentary evidence of academic degree(s), professional licenses, and proof of no criminal records as relevant to the requirements of the position advertised.

Appointment will be subject to certification that the candidate is medically fit for appointment, verification of residency, visa, and authorizations by the concerned Government, where applicable.

Vaccination against COVID-19 will be required for IOM personnel who are hired or otherwise engaged by IOM. As part of the mandatory medical entry on duty clearance, candidates will be requested to provide evidence of full vaccination.

How to apply:

Interested candidates are invited to submit their application including **a cover letter, CV and a completed Personal History Form in English by email to: GRHRAPPLY@iom.int**, specifying the vacancy reference number **GRCFA24-007 and full name** in the subject line.

Please click this [link to access the Personal History Form](#) (four pages).

Due to the volume of applications received, IOM Greece Human Resources will not be able to respond to all inquiries about the application status and will only contact shortlisted candidates.

Posting period:

From 17 January 2024 to 23 January 2024
From 01 February 2024 to 14 February 2024