



## IOM Greece CALL FOR APPLICATIONS

Reference Number : **GRCFA24-057**  
Position Title : **Social Worker – 2 positions**  
Duty Station : **Drama/Kavala, Greece\***  
Type of Appointment : **Special Short-Term Ungraded Contract**  
Closing Date : **27 March 2024**

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. The International Organization for Migration (IOM) is committed to the principle that humane and orderly migration benefits migrants and society. As the leading international organization for migration, IOM acts with its partners in the international community to: assist in meeting the growing operational challenges of migration management; advance understanding of migration issues; encourage social and economic development through migration, and; uphold the human dignity and well-being of migrants.

In Greece, IOM is focusing on responding to the Mediterranean migrant's crisis, in support of the Greek Government and in cooperation with all other agencies involved. IOM currently implements interventions within the areas of emergency, preparedness and response, disaster risk reduction, livelihoods, healthcare and psychosocial assistance, assisted voluntary return of migrants, migration and development, resettlement and repatriation, family reunification, counter human trafficking, assistance to vulnerable migrants.

Internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

### **Context:**

IOM Greece through future medical project foresees the provision of medical, nursing and psychosocial support services to asylum seekers and beneficiaries of temporary protection, who reside or will reside during the implementation of the Project in the asylum seekers' accommodation facilities under the responsibility of the Reception and Identification Service (RIS).

Under the overall supervision of the National Project Officer and the direct supervision of the Project Assistant, the successful candidate will assist the coordinator in the implementation, monitoring, reporting of project activities.

### **Core Functions / Responsibilities:**

1. Cooperate with the medical and psychosocial teams on the day-to-day activities, that require their assistance.
2. Keep the supervisor informed on any challenges occurred on field, especially those that should be escalated for medical or psychosocial support.
3. Ensure that all duties conducted are in accordance with internal IOM's internal rules and regulations, as well as any Standard Operating Procedures (SOPs) provided by the project management.

4. Conduct vulnerability assessments to migrants and refugees residing in the assigned locations and address protection needs by contacting competent agencies for specialized protection services.
5. Address the needs of vulnerable groups, including women at risk, children at risk and the elderly and refer cases for further treatment.
6. Follow up on protection cases and ensure quality case management.
7. Maintain a comprehensive and updated case file for each case undertaken. Inform and keep beneficiaries updated for the progress of their cases.
8. Ensure that all cases are recorded and timely updated in the database of the project.
9. Regular mapping of services on-site and off-site and ensure access of services to migrants and refugees.
10. Develop individual action plans for migrants and refugees.
11. Support the organization and participate on regular team meetings to discuss case management and collect feedback on existing risks, challenges, and gaps in service provision for protection cases.
12. Escort beneficiaries to public health facilities, if requested by supervisor.
13. Perform such other duties as may be assigned.

### ***Required Qualifications and Experience***

#### **Education**

- University degree in Social Work from an accredited academic institution with minimum two years of relevant work experience.
- Master's degree in above field an advantage.
- License to practice social work.
- Membership with the Association of Greek Social Workers would be an advantage.

#### **Experience and Skills**

- Previous experience in a similar role preferred;
- Familiarity with direct assistance to migrants and/or refugees an advantage;
- Experience in working in a multi-cultural environment;
- Computer literacy in standard software applications (MS Office, etc);
- Demonstrated ability to work well under pressure and to keep deadlines.

#### **Languages**

Fluency in **English** and **Greek** (written and oral) is required.

### ***Required Competencies***

IOM's competency framework can be found at this [link](#).

#### **Values**

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.
- Courage: Demonstrates willingness to take a stand on issues of importance.
- Empathy: Shows compassion for others, makes people feel safe, respected and fairly treated.

## Core Competencies – behavioural indicators

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

### ***Other:***

***\* This position is based in Drama and Kavala region.***

*Please indicate the preferred duty station(s) in your application, for guidance follow "How to Apply" section below.*

IOM is committed to a diverse and inclusive environment.

This post is subject to local recruitment. Only those holding a valid residence and work permit for Greece will be eligible for consideration.

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

At the time of recruitment, all candidates must disclose any known relative or spouse who works for IOM. Candidates may also be requested to provide documentary evidence of academic degree(s), professional licenses, and proof of no criminal records as relevant to the requirements of the position advertised.

Appointment will be subject to certification that the candidate is medically fit for appointment, verification of residency, visa, and authorizations by the concerned Government, where applicable.

**Vaccination against COVID-19 will be required for IOM personnel who are hired or otherwise engaged by IOM. As part of the mandatory medical entry on duty clearance, candidates will be requested to provide evidence of full vaccination.**

### ***How to apply:***

Interested candidates are invited to submit their application including **a cover letter, CV and a completed Personal History Form in English by email to: [GRHRAPPLY@iom.int](mailto:GRHRAPPLY@iom.int)**, specifying the vacancy reference number **GRCFA24-057, preferred duty station(s) and full name** in the subject line.

Please click this [link to access the Personal History Form](#) (four pages).

Due to the volume of applications received, IOM Greece Human Resources will not be able to respond to all inquiries about the application status and will only contact shortlisted candidates.

### ***Posting period:***

From 14 March 2024 to 27 March 2024