

Date: 12.03.2024

Addendum No. 2

Reference No.: ITB.2024.GR10.01.MEDSERV

Provision of Medical and Psychosocial Services in accommodation facilities throughout Greece for one (1) year with the possibility of extension for two (2) years

This Addendum No. 2 is issued to amend information provided in the Bidding Documents for the “Provision of Medical and Psychosocial Services in accommodation facilities throughout Greece for one (1) year with the possibility of extension for two (2) years” issued to the prospective proposers.

Bidding Documents:

(i) Section 3. DATA SHEET. (page 14)

1. Section 15. Instruction for Bid Submission.

Bid submission address:

*6, Dodekanisou str., 17456, Alimos, Greece
15*

▪ *The bidder shall submit the bid in one sealed envelope containing the technical and price components.*

▪ *The envelope shall indicate the name and address of the bidder.*

▪ *The outer envelope must be clearly marked with the following:*

ONLY TO BE OPENED BY AUTHORISED PERSONNEL

Provision of Medical and Psychosocial Services in accommodation facilities throughout Greece for one (1) year with the possibility of extension for additional two (2) years

Invitation to Bid Reference: ITB.2024.GR10.01.MEDSERV

Attention: Procurement dept.

“Bidders name and details”

Is being deleted and Replaced with

By Email

Bid submission address: iomgrprocurement@iom.int

- *All files should be inserted within a Zip File which should be **password protected**.*
- *The password will not be part of the bid. Separate request will be send to sender’s email address to make known to IOM during the evaluation process.*
- *Files Format: PDF, Microsoft Word, Microsoft Excel.*

Office in Greece

6, Dodekanisou Str. Alimos, 17456, Greece

Tel: +30 210.9919040 & +302109912174 **Fax:** +30 210.9944074 **E-mail:** iomathens@iom.int

Website: <https://greece.iom.int/>

- *File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.*
- *All files must be free of viruses and not corrupted.*
- *Max. File Size per transmission: 20 MB*

Mandatory subject of email: ITB.2024.GR10.01.MEDSERV

- *Multiple emails must be clearly identified by indicating in the subject line “email no. X of Y”, and the final “email no. Y of Y.*
- *It is recommended that the entire Quotation be consolidated into as few attachments as possible.*
- *The bidder should receive an email acknowledging email receipt.*

Or By Hand

Bid submission address:

*6, Dodekanisou str., 17456, Alimos, Greece
15*

▪ *The bidder shall submit the bid in one sealed envelope containing the technical and price components.*

▪ *The envelope shall indicate the name and address of the bidder.*

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Invitation to Bid Reference: ITB.2024.GR10.01.MEDSERV

Attention: Procurement dept.

“Bidders name and details”

(ii) Section 3. DATA SHEET. (page 13)

2. Section 11. Bid Security.

Required in the amount of 2% of total bid amount. Total bid amount is the summary of bids of Option A or Option B of participation.

The bid security will be in the same currency as stipulated in Article 16: Bid currencies.

Acceptable forms of bid security

**Bid security form template set out in Section 7*

Is being deleted and Replaced with:

Required in the amount of 2% of total bid amount. Total bid amount is the summary of bids of Option A or Option B of participation.

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The bid security will be in the same currency as stipulated in Article 16: Bid currencies.

Acceptable forms of bid security

**Bid security form template set out in Section 7*

In case of email submission, digital copy of the bid security should be part of the bid. The original bid security should be posted to IOM by mail and received by IOM no later than Friday 29th of March, 2024 14:00hrs UTC +2 EET (Eastern European Time). Not compliance with the above requirements shall result in disqualification of the interested bidder and any submitted quote will not be considered for evaluation.

Section 3. DATA SHEET. (page 15)

3. Section 25. Advance Payment

Not allowed

Is being deleted and Replaced with:

Allowed for a maximum of 25,000USD. An advance payment beyond the threshold of 25,000USD may be provided if a Bank Guarantee of similar amount is issued by the Vendor.

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