



International Organization for Migration (IOM)

The UN Migration Agency

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Bid Bulletin No 1

Reference No.: RFP.2024.GR10.GLC

Establishment of long-term agreement for the implementation of Greek Language Courses throughout Greece for beneficiaries of international and temporary protection

Question 1:

Is initial confirmation email of participation (accompanied by Form A) mandatory? And if positive, in the case of an Association, as for the initial confirmation email of participation (accompanied by Form A), should reference be made to the name of the Association and its partners, or does each partner severally confirm that they will participate and, in particular, as partner of a specified Association? Also, a change in the composition of the Association after submitting Form A, is it going to make the participation of the Association ineligible?

Answer 1:

The *Form A: Proposal Confirmation* is not mandatory but recommended. In the event of an interested Joint Venture (JV), the Form A should be submitted with the name and information of the association, its leader and partners. One Form A is submitted per proposer. The Form A is not part of the evaluation process hence the composition indicated in Form A is not binding.

Question 2:

With regard to Section 4: Evaluation Criteria and, in particular, regarding previous experience, what is the meaning/what could be acceptable for "two (2) contracts of similar nature and complexity"? How do we measure the complexity level of previous projects (e.g. similar budget). Are two (2) contracts on i.e. adult training of similar budget acceptable? And if positive, is the budget calculated per LOT?

Answer 2:

The contracting authority will consider experience in General Adult Education (GAE / GEE) programs that include organized learning activities focusing on enriching knowledge, developing and improving skills and competences, fostering personal development and active citizenship, and reducing educational and social inequalities.

To avoid misunderstandings, we clarify that such programs differ from vocational education and training (VET) programs. While VET programs are specifically aimed at upgrading, modernizing, or enhancing knowledge, skills, and competences acquired through formal education or professional experience, with a goal to support labor market integration or reintegration, GAE / GEE programs are broader in scope.

Furthermore, it is not a requirement for the submitted experience to solely involve Greek language instruction. We are seeking experience in GAE / GEE programs in general, not limited to specific subject areas.

Lastly, the budget assessment should correspond to each individual LOT, as applicable.

Question 3:

With regard to Section 4: Evaluation Criteria and, in particular, regarding previous experience what applies to/what could be acceptable for "Minimum five (5) years of relevant experience". Can it be covered cumulatively by the partners of a JV or is it acceptable for at least one (1) partner to meet them independently?

Answer 3:

For the Minimum Eligibility and Qualification Criteria in SECTION 4: EVALUATION CRITERIA each individual member of the JV must meet the requirements, unless stated otherwise in the tender document.

Question 4:

With regard to Section 4: Evaluation Criteria and, in particular, regarding "Financial Standing" it is mentioned that "Proposers should have annual turnover of minimum 50% for the last three years.". Does this mean that the sum of the annual turnovers for the last three years or each annual turnover for the last three years must be equal to 50% of the budget? Can it be covered cumulatively by the partners of an Association? Finally, is the budget calculated per LOT?

Answer 4:

Proposers should have an annual turnover of a minimum of 50% of the total proposal amount for each of the last three years. In case the proposer is a JV, then each member of the JV should cumulatively have a minimum 50% of the total proposal amount for each of the last three years. Please refer to Addendum 1 issued on 24/01/2025.

Question 5:

Accompanying the proposal and Form F, it is mandatory to submit further documentation (e.g. degrees, attestations of employment etc.) with the CV, or it will be provided if requested as indicated in the above Form. ("The Proposer should be prepared to substantiate the claimed experience by presenting copies of relevant documents and references if so requested.")

Answer 5:

Form F is related to the experience of the company and it is not linked to the requested CV Form H.b. which is requested for key personnel.

In FORM F: ELIGIBILITY AND QUALIFICATION in section "previous relevant experience" is solely referring to company's experience. In case of any experience of individual experts need to be depicted in Section H.b.

As per relevant clause of the tender document: List only those assignments for which the Proposer was legally contracted or sub-contracted by the Client as a company. Assignments completed by the Proposer's individual experts working privately or through other firms cannot be claimed as the relevant experience of the Proposer, or that of the Proposer's partners or sub-consultants, but can be claimed by the Experts themselves in their CVs. The Proposer should be prepared to substantiate the claimed experience by presenting copies of relevant documents and references if so requested.

Question 6:

Are CVs and any accompanying documentation (e.g. degrees, attestations of employment etc.) acceptable to be submitted only in Greek or it is required to be in English?

Answer 6:

All forms within the tender documentation needs to be submitted in English. All other supporting documentation such as documents provided by Greek authorities, can be submitted in Greek.

Question 7:

Are documents to be submitted in English required to be officially translated (duly certified)?

Answer 7:

All forms within the tender documentation needs to be submitted in English. All other supporting documentation such as documents provided by Greek authorities, can be submitted in Greek. In case of a translated document, it is required to be officially translated.

Question 8:

Is the supporting documentation (public and private documents) accompanying the proposal required to be either digitally signed or duly certified copies or it is acceptable to be submitted in copies?

Answer 8:

Digitally signed or signed copies of the supporting documentation will be deemed to be accepted.

Question 9:

In the context of technical and financial proposal preparation, and more specifically their relevant aspects in terms of the budget, the total number of beneficiaries and the estimated project duration, what is the number of beneficiaries/participants per LOT that is taken into account; the one provided in the table on p. 22 (SECTION 5: TERMS OF REFERENCE-1. PURPOSE AND OBJECTIVES OF THE CONTRACT) or the one provided in the table on p. 40-42 (SECTION 5: TERMS OF REFERENCE-8. CONTRACT DURATION)?

Answer 9:

The targets in the table at page 22 present the number of unique beneficiaries to be served, while the ones in table at page 40-42 present the number of students attending a course (if a single beneficiary attends two courses, here it will be counted twice while at page 22 he/she will be counted once).

Question 10:

Form E: Is a letter of intent to participate as a JV acceptable instead of a duly notarized agreement according to this Form?

Answer 10:

As per FORM E: JOINT VENTURE/CONSORTIUM/ASSOCIATION INFORMATION interested JV proposers can submit either a Letter of intent to form a joint venture OR JV/Consortium/Association agreement.

Question 11:

Regarding the completion of Form F, where is the "Minimum five (5) years of relevant experience" (previous experience) completed since there is no relevant field/table?

Answer 11:

As per SECTION 4: EVALUATION CRITERIA, proposers should submit A company/organization profile, providing information regarding the history background and the activities of the service provider.

In addition, a list and brief description of implemented contracts during the last five (5) years are required. (Form F: Eligibility and Qualification-Previous Relevant Experience table is required to be filled out for this purpose). Please see below:

No.	Contracting Authority	Contract/Project Title	Contract/Project Title Duration (from - to)	Contract Value	Summary of Activities Contributed	Percentage of Participation to the Project (Budget)	Date and Documentation Item
1.							
2.							
3.							
4.							
5.							

Question 12:

Regarding FORM H.b: FORMAT FOR CV OF PROPOSED KEY PERSONNEL, is the completion of the field “References” mandatory? If positive, what is acceptable to be completed as “names, addresses, phone and email contact information for two (2) references” and how can these details be proven? (refer to supporting documentation)

Answer 12:

The CVs might be accompanied by the required reference details, it is not a mandatory requirement.

Question 13:

Regarding the completion of Form D – Vendors Information Sheet and more specifically “SPEND AUTHORIZED SUPPLIER INFORMATION SHEET”, what has to be filled in “Vendor No”? What is Vendor Number, and how do we get one for each participant?

Answer 13:

Please note that the Vendor No. section is to be filled by IOM. When submitting the VIS, please leave the Vendor No. blank.

Question 14:

Regarding the completion of Form D – Vendors Information Sheet and more specifically “PROSPECTIVE VENDOR INFORMATION SHEET”, what has to be filled in “Supplier’s Number”? What is Supplier’s Number, and how do we get one for each participant?

Answer 14:

Please note that the Supplier Number section is to be filled by IOM and not the interested proposer. When submitting the VIS, please leave the Supplier Number No. blank.

In case of Joint Venture, Vendors Information Sheet shall be submitted by the JV representative or leading partner which will be responsible for the submission of the proposal based on the relevant clauses of the Letter of Intent or Joint Venture agreement.

Question 15:

Registration to IOM Supplier Portal is mandatory to take place in order to participate in this tender? Each partner of an Association has to be registered to IOM Supplier Portal or only the leader company? In any case, we highlight that the IOM Supplier Portal (www.supplier-portal.iom.int) seems to be unavailable, therefore it is technically impossible to proceed with the registration.

Answer 15:

Kindly note that *Registration to IOM Supplier Portal* is not mandatory to participate in this tender.

Question 16:

Regarding the Technical Evaluation Criteria and more specifically "Section 3. Management structure, description of monitoring and evaluation of the project and key personnel" - 3.2.1 Team Leader/Project Manager, "Language qualifications (Greek and English for all)" is one of the evaluated criteria. What is the meaning of the phrase "(Greek and English for all)" and how can it be proven?

Answer 16:

Please refer to the addendum No.1 issued on 24/01/2025 which amends information on the English language. The amended requirement is *Language qualifications: Greek and English (B2 level minimum)*.

Question 17:

Should the files of the technical offer be in a single Pdf/word file?

Answer 17:

As per article 26. of SECTION 3: DATA SHEET the acceptable formats are PDF, Microsoft Word, Microsoft Excel. The documents may be in a single file or separate files.

Question 18:

What will be the responsibilities of the Financial Monitoring Officer and is this staff needed for this project?

Answer 18:

The service provider's Financial Monitoring Officer will take on several key responsibilities to ensure smooth financial management of the project. They will handle invoice preparation and submission, ensuring that all invoices are accurate, adhere to the agreed-upon contract terms, and are submitted promptly. Additionally, they will ensure compliance with all financial documentation requirements outlined in the tender, making sure these align with any specified reporting formats or thresholds. Another crucial aspect of their role will be meticulous recordkeeping. This involves maintaining detailed and organized records of all invoices, payments, and related financial documents, ensuring that everything is readily available for auditing or inspection as needed. Having a Financial Monitoring Officer (or combining this role with another staff member's responsibilities) is advisable to ensure accountability, compliance, and smooth execution of financial processes.

Question 19:

Under the educational material, a reference is made to the certification scheme. What certification exactly is this reference?

Answer 19:

The certification scheme refers to the Center for Greek Language /Κέντρο Ελληνικής Γλώσσας (ΚΕΓ)

Question 20:

Regarding the team of the project. Regarding the English requirement of the proposed CVs, how is this proven? Do you require a specific certification? And what level of English to you require?

Answer 20:

A relevant mention in the CV is enough, provided that the Bidder takes responsibility for ensuring that the information included in the CV is accurate. Please refer to the addendum No.1 issued on

24/01/2025 which amends information on the English language. The amended requirement is Language qualifications: Greek and English (B2 level minimum)

Question 21:

What are the requirements regarding the language qualifications of the Project Team members (e.g. level B2, C1,C2)? Is proficiency in Greek demonstrated by holding a degree from a Greek university.

Answer 21:

Please refer to the addendum No.1 issued on 24/01/2025 which amends information on the English language. The amended requirement is Language qualifications: Greek and English (B2 level minimum). Relevant mention in the CV is enough, provided that the Bidder takes responsibility for ensuring that the information included in the CV is accurate.

Question 22:

In Form F: Eligibility and Qualification, where financial date (turnover for the last three completed fiscal years) is mentioned, it is stated that attached copies of the financial statements submitted as supporting evidence must be audited by a certified public accountant. Does this apply in all cases, or only when it is required by law to have the statements audited? Are financial statements that have been submitted and registered with GEMI acceptable?

Answer 22:

Due to the nature of this tender, different types of companies may participate therefore the financial statements required should be provided in accordance with the legal framework relevant to the type of company submitting a proposal.

Question 23:

In the case of submitting a proposal as a Joint Venture/Consortium, does the cooperation agreement of the Joint Venture/Consortium need to be notarized by a public notary, or is it sufficient at the proposal submission stage to be signed only by the members (legal entities) of the consortium?

Answer 23:

As per FORM E: JOINT VENTURE/CONSORTIUM/ASSOCIATION INFORMATION interested JV proposers can submit either a Letter of intent to form a joint venture OR JV/Consortium/Association agreement.

Question 24:

Do the approval minutes from the governing bodies of the member organizations of the associations, as well as the cooperation agreements of the associations, need to be translated into English?

Answer 24:

Please refer to Question/Answer 7 above.

Question 25:

In case of submitting a proposal as a Joint Venture/Consortium, is it required for all members of the Joint Venture/Consortium to register individually in UNGM, or is it sufficient for the Joint Venture/Consortium to register as a single entity?

Answer 25:

There is no need for a joint venture (JV) to register with UNGM, as the sole purpose of establishing the JV is related to the outcome of this tender. However, each participant is strongly encouraged to register with UNGM to stay informed about potential opportunities.

Question 26:

According to the RFP (p. 19), proposers must have completed at least two (2) contracts of similar nature and complexity. Could you please confirm whether other training programs (e.g. aimed at developing vocational training skills, integration etc) for the general population or other target groups (e.g. women, Elderly Populations, prisoners, other minorities etc) are considered projects of a similar nature under this specific announcement?

Answer 26:

The contracting authority will consider experience in General Adult Education (GAE / GEE) programs that include organized learning activities focusing on enriching knowledge, developing and improving skills and competences, fostering personal development and active citizenship, and reducing educational and social inequalities.

To avoid misunderstandings, we clarify that such programs differ from vocational education and training (VET) programs. While VET programs are specifically aimed at upgrading, modernizing, or enhancing knowledge, skills, and competences acquired through formal education or professional experience, with a goal to support labor market integration or reintegration, GAE / GEE programs are broader in scope.

Furthermore, it is not a requirement for the submitted experience to solely involve Greek language instruction. We are seeking experience in GAE / GEE programs in general, not limited to specific subject areas.

Lastly, the budget assessment should correspond to each individual LOT, as applicable.

Question 27:

Will the deadline for submission of proposals be extended?

Answer 27:

Please note that the deadline for submission of proposals is set for 03-Feb-2025, before 14:00, Athens Time Zone Greece and shall not be extended.

Question 28:

To submit the proposal as a joint venture, should we provide an agreement certified by a notary public (as stated on p. 5), or would a private agreement/letter of intent suffice (as stated on p. 60)? The private agreement/letter will outline the likely legal structure of the joint venture and include confirmation of joint and several liability of the members in the event the contract is awarded.

Answer 28:

Please refer to Question/Answer 23 above.

Question 29:

Regarding the Technical Evaluation Criteria and more specifically "Section 3. Management structure, description of monitoring and evaluation of the project and key personnel" - 3.2.1 to 3.2.3, "at least [...] years of experience in the field of Adult and Lifelong Learning or Vocational Training" is one of the evaluated criteria. How is this experience proven? Is it sufficient for someone to have general experience as an adult educator or as an employee in a KDVM, which can be proven through attestations of employment issued by the insurance institution (E-EFKA)? Or is this experience required to be proven through the participation of each key personnel in specific training projects? In addition, in form H.b, the column "Company / Project / Position / Relevant technical and management experience" is required to be completed. Regarding the requirements "Projects" and "Relevant technical and management experience", what and how exactly this field needs to be completed?

Answer 29:

The technical evaluation of the 'Section 3. Management structure, description of monitoring and evaluation of the project and key personnel' is based on the proposer's submission FORM H.b: FORMAT FOR CV OF PROPOSED KEY PERSONNEL found in page 67 of the tender document. Interested proposers should include the information required in the Form H.b. As indicated in the said form, it is required to *summarize professional experience over the last 20 years in reverse chronological order and indicate particular technical and managerial experience relevant to the project.*

Question 30:

Regarding the submission of a proposal and given that one Contractor will be selected per Lot, in case a Proposer wishes to submit a proposal for more than one Lot: is it acceptable/sufficient to submit one (1) technical proposal in which, the Proposer will mention all the Lots for which he wishes to submit a proposal?

Answer 30:

It is acceptable for the proposer to submit one technical proposal for all lots as long as the lots of participation are indicated in the FORM G: FORMAT FOR TECHNICAL PROPOSAL, section 'Lot of Participation:'.

In addition, as indicated in Form G: "in case of different technical approach per location, separate FORM G: FORMAT FOR TECHNICAL PROPOSAL is required to be submitted."

Question 31:

Regarding the submission of a proposal and given that one Contractor will be selected per Lot, in case a Proposer wishes to submit a proposal for more than one Lot: regarding the Project Team, in case the same Proposer is selected as Contractor for more than one lot, can it use the same Project Team in all the contracted lots?

Answer 31:

It is acceptable for the proposer to submit one FORM H.a: LIST OF PROPOSED KEY PERSONNEL as long as the lots of participation are indicated in the FORM H.a: LIST OF PROPOSED KEY PERSONNEL section 'Lot of Participation:'.

In addition, as indicated in Form Ha.: "in case of different composition per location, separate FORM H.a: LIST OF PROPOSED KEY PERSONNEL is required to be submitted."

Question 32:

Is it permissible for a single proposer to apply for and provide lessons in multiple lots simultaneously?

Answer 32:

Any proposer can submit proposals for one (1) or more Lots as per SECTION 3: DATA SHEET: PARTIAL PROPOSALS (LOTS).

Question 33:

If participating in multiple lots, should the proposer demonstrate cumulative capacity (e.g., human resources, financial capacity) across all applied lots?

Answer 33:

If participating in multiple lots, proposers should demonstrate cumulative capacity to fulfill multiple lots simultaneously. If a proposer does not cover the requirements of the tender he is strongly encouraged to participate as a member of Joint Venture.

Question 34:

Does the total number of beneficiaries indicated for each lot refer to the total across all language levels (A0 to B2), or is it the number of beneficiaries per language level?

If the total is across all levels, how should proposers allocate beneficiaries to each level (e.g., A0, A1, etc.) during planning?

Answer 34:

The targets in the table at page 22 present the number of unique beneficiaries to be served, while the ones in table at page 40-42 present the number of students attending a course of any level (if a single beneficiary attends two courses, here it will be counted twice while at page 22 he/she will be counted once). There is no need at proposal stage to divide beneficiaries per level, this will be done during implementation.

Question 35:

Regarding the participant numbers and cost breakdown specified for Lot 10: South Aegean, as there appears to be some inconsistency between sections of the RFP. The RFP initially mentions 210 beneficiaries for Lot 10 (page 22). However, in the detailed actions section (page 42), the numbers are broken down into:

153 participants for in-person teaching.

189 participants for distance learning.

- *Could you confirm whether these groups represent separate participants, or if there is overlap, leading to a total of 210 beneficiaries?*
- *If these are separate groups (totaling 342 participants), does this exceed the originally stated budget for Lot 10?*
- *Could you confirm if the €4.8/hour (in-person) and €4.4/hour (distance learning) ceiling rates are intended to apply cumulatively for these actions? Your clarification on this matter will help ensure our financial and technical proposals align with the RFP's expectations.*

Answer 35:

The targets in the table on page 22 represent the estimated number of unique beneficiaries to be served, whereas the tables on pages 40–42 reflect the estimated number of students attending a course (if a single beneficiary attends two courses, they will be counted twice here, whereas on page 22, they will be counted only once).

For your calculations, please refer to the estimated numbers indicated in Form J: Financial Proposal.

While preparing your proposal, kindly note that the estimated volume is based on a forecast of needs and does not constitute a commitment to place orders up to the indicated volume.

Question 36:

According to Article 61 of Greek Law No. 4763/2020 (A' 254), our University's Lifelong Learning Center is automatically included in the Registry of Lifelong Learning Centers (LL.L.Cs), making it eligible to apply for this RFP.

1. Eligibility of the Language Center:

- The University ____ also has a Language Center established by law to teach Greek as a second/foreign language and to conduct related activities.

1. Can the Language Center apply independently for this RFP, or must it operate under the umbrella of the Lifelong Learning Center (LL.L.C.)?

2. If independent applications are permitted, does the Language Center require registration in the Registry of Lifelong Learning Centers (LL.L.Cs), or is it automatically eligible based on its legal status and alignment with the RFP's objectives?

Answer 36:

In accordance to article 4 of SECTION 3: DATA SHEET, 'This Invitation for Bids is open to all Bidders who are registered in the Registry of Lifelong Learning Centers (L.L.L.Cs/K.Δ.B.M.).

Question 37:

- *Should the names and qualifications of all teachers be finalized and included in the proposal at the time of submission?*
- *Is it mandatory to secure and confirm their participation before submitting the proposal, or can the recruitment and selection process occur after the proposal is approved?*

Answer 37:

As stated in page 20, Section 3. Management structure, description of monitoring and evaluation of the project and key personnel. It is clarified that the Teachers, and the Distance Education Supervisors, are not part of the project team of the prospective Contractor and no documentation is required for the tender submission stage. They are linked to the implementation of the corresponding actions of the contract and the Contractor defines them in accordance with the Section 5: Terms of Reference hereof, at the start of the services.

At this stage it is required for CVs to be submitted for staff which are indicated in the above-mentioned section. Proposers shall follow the instructions of the tender document and submit the below forms for this purpose:

Form H.a: List of members participating in the project team

Form H.b: Format for CV of proposed key personnel

Question 38:

In the case of a request for a tender for more than one LOT, should a technical offer be submitted for each LOT or one technical offer for the whole LOT?

Answer 38:

It is acceptable for the proposer to submit one technical proposal for all lots as long as the lots of participation are indicated in the FORM G: FORMAT FOR TECHNICAL PROPOSAL, section 'Lot of Participation:'.

In addition, as indicated in Form G: "in case of different technical approach per location, separate FORM G: FORMAT FOR TECHNICAL PROPOSAL is required to be submitted."

Question 39:

Will the project team be different per LOT or will it be one regardless of how many LOTs we bid for?

Answer 39:

As per SECTION 3: DATA SHEET: PARTIAL PROPOSALS (LOTS) the evaluation will be conducted per Lot. The selection of the project team is decided and submitted by the proposer through the FORM H.a: LIST OF PROPOSED KEY PERSONNEL. Within the form H, proposers shall indicate the lot/s of participation, in case of different composition per location, separate FORM H.a: LIST OF PROPOSED KEY PERSONNEL is required to be submitted.

Question 40:

In the case of an association of companies, are the supporting documents to be submitted cumulatively or depending on the structure per Region?

Answer 40:

All forms which are an integral part of the tender documentation are required to be submitted by the representative of the association of the agreement as per JV/association agreement. All required documentation needs to be submitted separately by each participant of the association and in accordance with tender requirements as stated in SECTION 4: EVALUATION CRITERIA: *If the Proposal is submitted as a Joint Venture, Consortium or Association, each member should meet the minimum criteria, unless otherwise specified.* All forms and documents to establish compliance as presented in second column of Minimum Eligibility and Qualification criteria are required to be provided by each member, unless otherwise specified.

Question 41:

About the requirements of the Digital Educational Material. In the project invitation it is written on page 38-39 " The prospective Contractor must include in the technical proposal, in addition to the Sample to be submitted, the following: Number of audio files per educational unit (each must have a duration of at least 1 minute)".

We would like you to clarify for us exactly what you mean by audio file.

What should it contain? Do you mean a file for listening comprehension?

Answer 41:

This is correct, the audio file refers to listening comprehension.

Question 42:

Regarding project completion contracts (Previous Relevant Experience), we would like to know if the attached document is considered to qualify as an alternative to the contracts.

Answer 42:

Interested bidders are required to complete the list of Previous Relevant Experience in FORM F: ELIGIBILITY AND QUALIFICATION in order to present the similar assignments which are successfully completed in the last three years. To establish compliance with this requirement, as per Section 4: Evaluation Criteria, interested bidders are required to provide Proof of completion, certificates of completion/ recommendation letters for at least two (2) contracts of similar nature and complexity.

Question 43:

Regarding Section 3 point 26, please clarify whether we shall insert the Technical Proposal within a Zip File which should be password protected.

Answer 43:

If the Proposal consists of large files, it is recommended that the entire Proposal be consolidated into as few attachments as possible. The technical can be inserted in a Zip file but does not require to be password protected. As per tender requirements the financial proposal files should be inserted within a Zip File which should be password protected.

Question 44:

Regarding Section 4 paragraph "Financial Standing", please specify if the requirement of 50% turnover refers to the total budget or the budget per specific Lot.

Answer 44:

Please refer to Question/Answer 4 above.

Question 45:

Minimum relevant experience - "relevancy" is related to LLC & VET activities or Teaching Greek as a Second/Foreign Language? Which one satisfies the evaluation criteria?

Answer 45:

The contracting authority will consider experience in General Adult Education (GAE / FEE) programs that include organized learning activities focusing on enriching knowledge, developing and improving skills and competences, fostering personal development and active citizenship, and reducing educational and social inequalities.

To avoid misunderstandings, we clarify that such programs differ from vocational education and training (VET) programs. While VET programs are specifically aimed at upgrading, modernizing, or enhancing knowledge, skills, and competences acquired through formal education or professional experience, with a goal to support labor market integration or reintegration, GAE / FEE programs are broader in scope.

Furthermore, it is not a requirement for the submitted experience to solely involve Greek language instruction. We are seeking experience in GAE / FEE programs in general, not limited to specific subject areas.

Lastly, the budget assessment should correspond to each individual LOT, as applicable.

Question 46:

Minimum Annual Work Units (EME) and Financial Standing: which years are deemed "the last 3 years" and the last "3 fiscal years"?

2021-2022-2023

Or 2022-2023-2024?

In case of fiscal years, the 2024 year is not yet concluded, which documents (example Balance, accounting registrations etc.) are adequate as replacement or equal to "Audited Financial Statement" and accompanied with the relevant declaration of the Proposer?

Answer 46:

All required financial/accounting documents should cover the last three fiscal years.

Question 47:

Financial Standing Requirement shall be met by the Proposer per Lot or also per the total of Lots for which is bidding?

Answer 47:

Please refer to Question/Answer 4 above.

Question 48:

In case the Joint Venture Consortium or Association: should each member of the Partnership submit the "form D Proposer Information" or only Lead Applicant information is required?

Answer 48:

In case of Joint Venture, Proposer information shall be submitted by the JV representative or leading partner which will be responsible for the submission of the proposal based on the relevant clauses of the Letter of Intent or Joint Venture agreement.