

## WHAT SHOULD I DO TO RECEIVE THE MONTHLY RENTAL SUBSIDIES?

## Which documentation should I provide?

Every month you must provide HELIOS staff with a **bank receipt** as a proof of the payment of your rent.

HELIOS staff can accept only the following documents as proofs of payment:

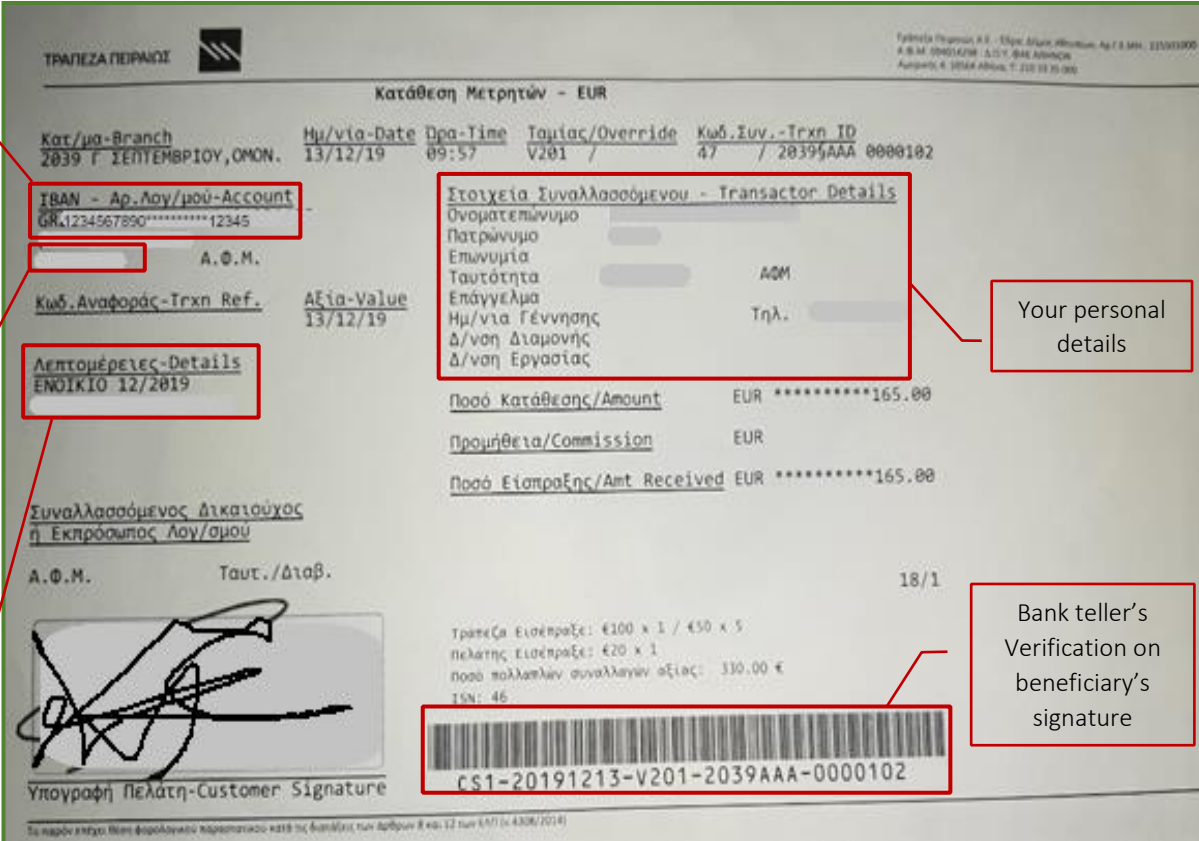
- Confirmation of **cash deposit**, if you pay at the cashier's service desk in your landlord's bank (see **IMAGE 1**).
- Confirmation of **payment from an automated payment machine** at the facilitating bank of the apartment's owner (see **IMAGE 2**).
- Confirmation of **payment through E-banking**, if you have access to your e-banking account (see **IMAGE 3**).
- Confirmation of an interbank **transfer order**, if you pay at the cashier's service desk in your bank (Bank A) to the apartments' owner bank account (Bank B).

The proof of payment must clearly indicate the contractual details shown below:

- ✓ Your name and surname
- ✓ Apartment owner's IBAN account
- ✓ The amount of the monthly rental cost
- ✓ The referral month and your lease agreement number.

**ATTENTION!** Payments in cash directly to the landlords ARE **NOT** accepted.

IMAGE 1



ΤΡΑΠΕΖΑ ΠΕΙΡΑΙΩΣ

Κατάθεση Μετρητών - EUR

Κατ/μσ-Branch: 2039 Γ ΣΕΠΤΕΜΒΡΙΟΥ, ΟΜΟΝ. Ημ/νία-Date: 13/12/19 Ωρα-Time: 09:57 Ταμίας/Override: V201 / Κωδ.Συν.-Trxn ID: 47 / 2039AAA 0000102

IBAN - Αρ.Λογ/μσ-Account: GR1234567890\*\*\*\*\*12345

Α.Φ.Μ.:

Κωδ.Αναφοράς-Trxn Ref.: Αξία-Value: 13/12/19

Λεπτομέρειες-Details: ΕΝΔΙΚΙΟ 12/2019

Στοιχεία Συναλλασσόμενου - Transactor Details

Όνοματεπώνυμο  
Πατρώνυμο  
Επωνυμία  
Ταυτότητα  
Επάγγελμα  
Ημ/νία Γέννησης  
Δ/νση Διαμονής  
Δ/νση Εργασίας

ΑΦΜ  
Τηλ.

Ποσό Κατάθεσης/Amount: EUR \*\*\*\*\*165.00

Προμήθεια/Commission: EUR

Ποσό Είσπραξης/Amt Received: EUR \*\*\*\*\*165.00

Συναλλασσόμενος Δικαιούχος η Εκπρόσωπος Λογ/μσ

Α.Φ.Μ. Ταυτ./Διαβ. 18/1

Υπογραφή Πελάτη-Customer Signature

Τραπεζα Εισπράξεις: €100 x 1 / 450 x 5  
Πελατής Εισπράξεις: €20 x 1  
Ποσό πολλαπλών συναλλαγών αξίας: 330.00 €  
ΤΣΝ: 46

CS1-20191213-V201-2039AAA-0000102

Το παρόν εγχείρημα φορολογείται σύμφωνα με το άρθρο 8 εφ. 12 του Ν.Π. (ν. 4306/2014)

Apartment Owner's IBAN

Apartment Owner's name and surname

Referral month and Lease Agreement Number

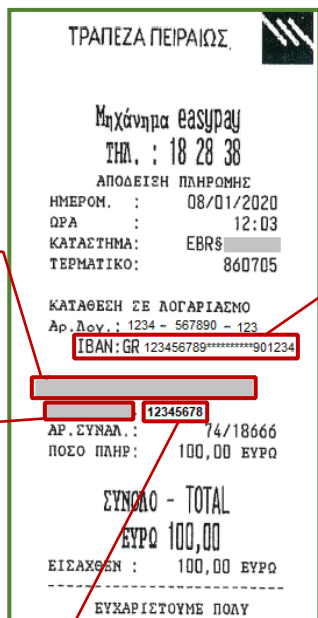
Your personal details

Bank teller's Verification on beneficiary's signature



## PROCEDURES FOR THE PROVISION OF MONTHLY RENTAL SUBSIDIES

IMAGE 2



Apartment Owner's name and surname

Apartment Owner's IBAN

Your name and surname

Lease Agreement number

Your IBAN

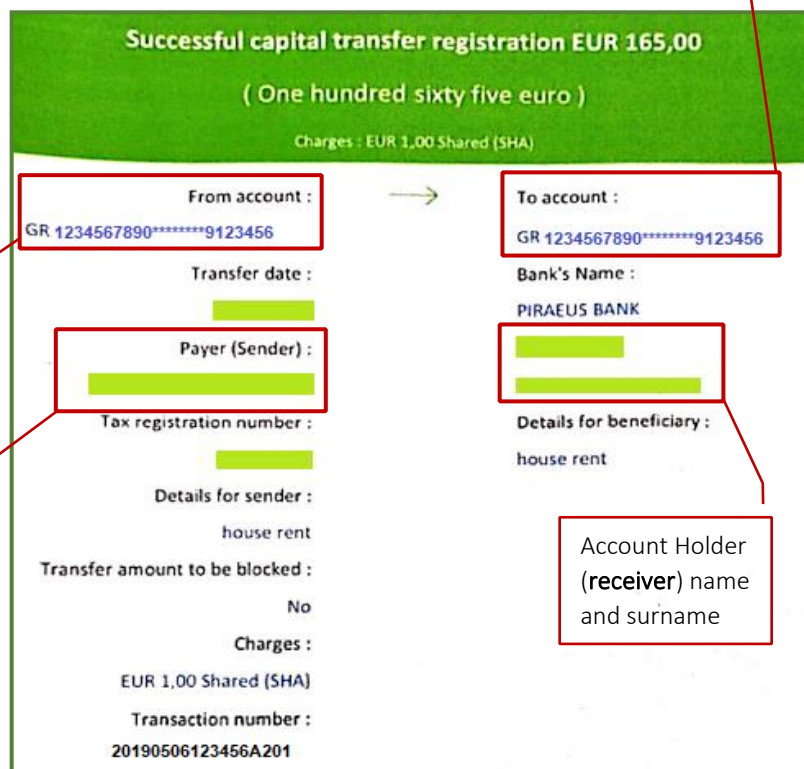
Your name and surname

### Where should I present the documentation?

You must submit the payment receipt **in person** to HELIOS Staff at the ILC closest to where you have rented your apartment under HELIOS project.

**Only in exceptional** cases, if you cannot visit one of our centers, you can contact us for instructions at the WHATSAPP numbers at the bottom of the page.

IMAGE 3



Apartment Owner's IBAN

Account Holder (receiver) name and surname

### FIND US

You can always reach our teams stationed at the HELIOS ILCs from Monday to Friday, between 9:30am – 4:30pm.

A full list of available locations is available at: [www.greece.iom.int](http://www.greece.iom.int) and [facebook.com/heliosintegration](https://facebook.com/heliosintegration)

OR

at the the following WhatsApp numbers from 9am-3pm Monday to Friday; you can also reach the numbers at a different time and leave a message:

#### WHATSAPP NUMBER

+ 30 690 665 6134

+ 30 690 695 6107

#### LANGUAGES

Arabic - Kurmanji - Sorani

Urdu - Hindi - Punjabi

#### WHATSAPP NUMBER

+ 30 690 986 8980

+ 30 690 665 6125

#### LANGUAGES

English - Greek - French

Farsi - Pashto

